

Legionella Water Sampling Collection Form

Collectors Information			
Collector Name (Last, First):			Phone:
Facility:	Address:	City:	State:
Collection Information			
Collection Date:	Collection Time:	Sample description:	
Collection Guidelines			
<ol style="list-style-type: none"> Do not rinse the sample bottle. It is sterile and contains a chemical additive. Remove plastic bottle seal and take cap off, being careful not to touch the inside of cap or rim of the bottle. If submitting biofilm swab and water sample, collect biofilm sample first. 			
Water Collection: <ol style="list-style-type: none"> Turn on water and run for 2-3 minutes until water is warm but not hot. Fill sample bottle with warm water to 100 mL line. Replace cap and tighten 	Whirlpool Spa: <ol style="list-style-type: none"> Use Dacron/polypropylene -tipped swabs. Do not use cotton swabs. Swab the inside of several jets and at the water line. Snap the swab stem so it will fit in the bottle. Add 10-15 mls of pool/spa water to keep swab moist. 	Filter Sample: <ol style="list-style-type: none"> For sand filters, collect some sand and add enough water from the filter to cover the sand. For cartridge filters cut a portion of the filter and place in bottle with enough water from filter to keep moist. 	Biofilm Swab: <ol style="list-style-type: none"> Use Dacron/polypropylene-tipped swabs. Do not use cotton swabs. Turn water on for 2-3 seconds to moisten the pipe, and then turn off. Insert swab deep into the faucet/pipe and swab around the inside surface firmly. Snap the swab stem so it will fit in the bottle. Add 10-15 mls of water from the same faucet to keep swab moist.
<ol style="list-style-type: none"> Immediately close samples and chill as soon as possible to between 0°C and 10°C. If mailing multiple samples, make sure to label bottles with unique identifier and fill out one form for each sample. Follow your facility safety guidelines when collecting samples. 			
Shipping Guidelines			
<ol style="list-style-type: none"> Collect and ship the sample to ensure arrival at the laboratory within 28 hours of collection. Samples that exceed holding time are not tested. Use shippers that are insulated and will accommodate samples and ice packs. Mail samples on a Monday-Thursday excluding state and federal holidays. Check with your shipper, you may need to ship express. Samples can be dropped off by 3:00 PM daily at the laboratory Monday through Thursday. <p>Ship To: North Dakota Department of Health Division of Microbiology 2635 East Main Ave. Bismarck, ND 58506</p>			